

**North Cornwall Township
Board of Supervisor's Meeting
May 21, 2024**

Call to Order:

The May 21, 2024, mid-month meeting of the North Cornwall Township Board of Supervisor's was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, William Yeagley, Vice-Chairman, Ronald Sell, Treasurer, Justin Thompson, Township Manager, Sgt. Paul Savini of NCT Police Department, Amy Leonard, Township Solicitor, and Steve Sherk, Township Engineer.

Others in attendance are listed on the sign-in sheet.

Executive Sessions since last meeting:

Mr. Wahmann announced an Executive Session since the last meeting.
May 7, 2024 – Legal Matters. No action was taken.

Public Comment: None

PUBLIC SAFETY

Fire Department/Emergency Services: Neversink Fire Company Chief Josh Shank reviewed the April reports and the Chief Engineers Report with the Board. There were twenty-two calls in April. Thirteen were in the Township, and nine were Mutual Aid calls. Shaylene Scheib reported on the financials for the month of April. She also reported that Neversink held a Boot Drive in April and are planning on another in June. The fund drive letter will be mailed to the community this week. Lastly, Ms. Scheib reported that the fire company was a recipient of the Wildland Firefighters Grant, providing one pallet of water for Neversink.

Police Department: Sgt. Savini presented the Police Department Reports for the month of April. He reported that there were 550 calls for service.

Discussion/Action – Police Station Exterior Renovation Project-Bid Results/Award. Mr. Thompson stated the lowest bid received was from CB Construction Services, Inc. The base bid was \$104,593.00 and adding Alternate A was a total of \$114,573.00. Mr. Wahmann motioned to award the bid for the Police Station Exterior Renovation Project to CB Construction Services, Inc. including Alternate A for \$114,573.00. Mr. Sell seconded the motion. All voted in favor.

Discussion-May 14, 2024, Regional Police Department Steering Committee Meeting Report. Mr. Wahmann updated those in attendance on the latest Regional Police Department Steering Committee Meeting. The Committee agreed to send the Charter Agreement to both North Cornwall and North Lebanon Township Boards with the recommendation to accept the Charter. After discussion, it was decided to advertise for the adoption of the Ordinance when the draft is completed for the Board.

Zoning/Code/Planning Commission Report:

The next Planning Commission Meeting is scheduled for May 29, 2024, at 7:00pm.

PLANNING-ENGINEERING

Planning-Presentation Request:

Discussion/Action –None

Township Engineer Report:

Discussion/Action – 1940 Quentin Road, Stormwater Management Fee Credit Application and Stormwater Management O & M Agreement. Mr. Thompson reviewed the credit application from Members 1st Bank, 1940 Quentin Road, for a 39.6% credit reduction. Mr. Sell motioned to approve the Stormwater Management Fee Credit Reduction in the amount of 39.6% for 1940 Quentin Road and the Stormwater Management O & M Agreement. Mr. Yeagley seconded the motion. All voted in favor.

Discussion/Action – Watershed Restoration and Protection Program Grant Matching Funds Letter. Mr. Sherk explained that the letter is a requirement to accompany the grant the Township is seeking for Phase 2 of the Quittapahilla Creek Floodplain Restoration. To be eligible, the Township must match 15% of the funds awarded. Mr. Sherk added that the Lebanon County Stormwater Consortium agreed to reimburse the Township of the matching funds. Mr. Yeagley made a motion to approve the signing of the WRPP Grant Matching Funds Letter. Mr. Sell seconded the motion. All voted in favor.

Action – Resolution 2024-17 Watershed Restoration and Protection Program Grant Application. Mr. Wahmann made a motion to approve R2024-17, Watershed Restoration and Protection Grant Application. Mr. Sell seconded the motion. All voted in favor.

PUBLIC WORKS

Park & Recreation:

Discussion/Action – Snitz Creek Park Playground Equipment Purchase. The Recreation Board submitted a proposal of purchase for new playground equipment at Snitz Creek Park. The price quote included Activo Bambino Playville by Playworld, Inc., two benches, poured in place rubber, freight and installation. Mr. Sell made a motion to approve the purchase of the Snitz Creek Park Playground Equipment from George Ely Associates for \$114,770.00. Mr. Yeagley seconded the motion. Mr. Wahmann opposed. The motion passed.

The next Recreation Board Meeting will be September 16, 2024.

Buildings/Highway/Recycling: None

Sanitary Sewer/ MS4 Stormwater:

Discussion – Lebanon County Stormwater Consortium-Meeting Packet. The Board was provided with a copy of the packet from the May 21, 2024, meeting for their review.

Discussion/Action – Land Studies SQ1 Quote, Protective Goose Fencing- Mr. Sherk addressed the community's concerns of lack of vegetation in SQ1. He informed the Board that over 2,000 new wetland plant plugs will be planted at no cost to the Township. Land Studies recommends protective goose fencing to protect the new plants. In addition, over-seeding in higher areas of the floodplain will be completed and warranties on some shrubs and trees have been extended. The Lebanon County Stormwater Consortium agreed to reimburse the Township the costs of goose fencing. Mr. Sell motioned to approve the quote from Land Studies purchase of goose fencing in the amount of \$2,940.00. Mr. Yeagley seconded the motion. Mr. Wahmann opposed. The motion passed.

Discussion/Action – Dairy Road Pump Station Equipment Quotes- Mr. Thompson reviewed three price quotes of equipment necessary for the new Dairy Road Pump Station Project. Discussion followed regarding the warranties on the purchased equipment.

Mr. Yeagley motioned to approve the purchase of a Conditioning Pump with an extended 3-year warranty from Kelso Solutions in the amount of \$64,278.00. Mr. Sell seconded the motion. Mr. Wahmann opposed. The motion passed.

Mr. Yeagley motioned to approve the purchase of a Dimminutor from Riordan Materials Corporation in the amount of \$93,000.00. Mr. Sell seconded the motion. Mr. Wahmann abstained from the vote. The motion passed.

Mr. Yeagley motioned to approve the purchase of Pumps from Envirep/Gormann Rupp with stainless steel upgrade and spare pump parts in the amount of \$499,145.00. Mr. Sell seconded the motion. Mr. Wahmann abstained from the vote. The motion passed.

ADMINISTRATION

Approval of Minutes:

Discussion/Action –May 7, 2024, Meeting Minutes. Mr. Sell made a motion to approve the May 7, 2024, meeting minutes as written. Mr. Yeagley seconded the motion. All voted in favor.

Manager’s Report

Administrative Office – Misc. Correspondence of items to Report: Lebanon Expo Center Truck Show Request Letter- Mr. Thompson informed the Board of a truck convoy taking place on the evening of July 12, 2024. Keystone LargeCar Mag Nationals will run an 11-mile convoy that briefly travels through the Township. Brief discussion followed.

BUSINESS/REPORTS

New Business:

Discussion/Action – Greystone Crossing, Phase 5 – Sewer LOC Reduction #3/Final- Mr. Sell made a motion to approve the final release from the Greystone Crossing Phase 5 – Sewer Letter of Credit. Mr. Yeagley seconded the motion. All voted in favor.

Discussion/Action – Resolution 2024-18, Supporting America250PA Celebration – Mr. Yeagley motioned to approve R2024-18, Supporting America250PA. Mr. Sell seconded the motion. All voted in favor.

Old Business: None

Solicitor’s Report:

Discussion/Action – Oak Hills HOA Security Camera Installation Agreement. Ms. Leonard explained the Installation Agreement presented to the Board. All requests from the Township have been included in the Agreement. Mr. Sell made a motion to approve the Oak Hills HOA Security Camera Installation Agreement. Mr. Yeagley seconded the motion. All voted in favor.

Supervisor’s Report: None

Public Comment:

Denise Bollard approached the Board about issues concerning the ability to lease her former café space to a new restaurant. Mr. Wahmann explained that her initial plan to open a coffee shop was in conjunction with her real estate business and over time she had expanded on that original plan. The café became more of a restaurant, which is not authorized in the Office and Institutional Zone (O&I) where her building is located. Mr. Yeagley added that her original coffee shop was an accessory use to the primary use (real estate business) on the property. Mr. Yeagley explained further that Ms. Bollard's menu expansions turned the café into a primary use. He encouraged her to review her original approved zoning permit with the Township. Ms. Bollard can also appeal to the Township Zoning Hearing Board.

Adjournment: Mr. Yeagley made a motion to adjourn the meeting at 7:02 p.m. Mr. Sell seconded the motion. All voted in favor.

Respectfully Submitted,
Justin Thompson
Township Manager
JT/su